

**XXVII EUROPEAN CONGRESS ON MOLECULAR SPECTROSCOPY, Kraków,
Poland, 5-10 September 2004**

Second circular

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A. Weselucha-Birczyńska

General Information and Scope

European Congress on Molecular Spectroscopy (EUCMOS), an important biannual meeting of spectroscopists not only from the European countries, will be held for the twenty seventh time in September 2004 in Kraków, Poland. The congress is devoted to different branches of molecular spectroscopy and their wide applications in chemistry, physics, biochemistry, biology, medicine and technology (materials science). It covers all aspects of molecular spectroscopic techniques together with theoretical and computational methods of investigation of the structure and dynamics of molecular systems.

The congress is organized by and will be held at AGH-University of Science and Technology in Kraków, one of the largest technical universities in Poland.

The Organizing Committee of the XXVII EUCMOS cordially invites all spectroscopists to take part in the Congress and looks forward to seeing you in Kraków in September. We are sure that this meeting will be an exciting forum for all the participants to exchange their experience, present the latest results and to strengthen or start co-operation with colleagues from other countries.

Important Dates for Participation

March 31st, 2004 – Deadline for Abstract Submission and Preliminary Registration Form

May 1st, 2004 – Acceptance of Submitted Abstracts

May 30th, 2004 – Deadline for early fee payment and Final Registration Form

September 5th, 2004 – Submission of papers for proceedings

Conference Program

Three types of sessions will be held at XXVII EUCMOS: plenary, topic and poster sessions.

Plenary sessions will include only a 45 minute keynote speech and a 30 minute invited plenary lecture. The topics of the keynote lectures will be appropriate to the conference topics selected by Scientific Program Committee, whereas the invited lectures proposed by the International Committee may not be strictly connected with the topic session.

Topic sessions will contain 15 minute oral presentations and will take place parallel. Each session will be led by two co-chairmen: local and international. All topic session chairmen are the members of the Scientific Program Committee of EUCMOS 2004.

The XXVII EUCMOS topic sessions are listed below:

Session 1: Vibrational spectroscopy, molecular structure and dynamics.

Session 2: NMR spectroscopy and molecular structure.

Session 3: Laser spectroscopy.

Session 4: Spectroscopy in materials science.

Session 5: Biospectroscopy.

Session 6: Spectroscopy of hydrogen-bonded systems.

Session 7: Spectroscopy in chemical analysis.

Session 8: Experimental methods and sampling techniques in spectroscopy.

Session 9: Theoretical and computational methods in spectroscopy.

Special session: Young spectroscopists' session.

For oral contributions the conference halls will be equipped with the overhead as well as a projector for Powerpoint presentations. If you need anything else for your presentation please contact the organizers. Please, remember that all writing and figures on overheads should be at least 8 mm high. It is better to use more transparencies with less and larger material on each.

Poster sessions will be arranged in the order corresponding to the topic sessions. The poster boards will be 0.90m (width) × 1.60m (height). Adhesive tape will be provided by the organizers. Please make all writing and figures large enough that they can be read easily at a distance of at least 1 meter.

Conference Language

The official language of the conference is English. Therefore all the contributions should be submitted and presented in English. No simultaneous translation will be provided.

Abstract Submission

A one-page abstract of all contributed presentations should be submitted to the congress Organizing Committee. The abstract should be prepared using the Times New Roman 12 pt font and fit into a 160 × 240 mm portrait-oriented rectangular space. Such size leaves sufficient margins on a A-4 format page. The main text of the abstract should be single spaced but the title, names and affiliations should be prepared using 1.5 setting. The name of the presenting author should be underlined. Please, use the following style of heading.

TITLE

Name 1,¹ Name 2,¹ Name 3² and Name 4²

¹ Department, Institution, Address, Country, e-mail.

² Department, Institution, Address, Country, e-mail.

The authors are kindly asked to indicate the session for their presentation below the abstract.

There are two possible ways to submit an abstract to the XXVII EUCMOS:

- **Electronic transfer by e-mail:** an abstract should be sent by e-mail as an attached file to the message (e-mail address: eucmos2004@agh.edu.pl). Only MS Word for Windows files of the required layout will be accepted. The reception of the abstract will be notified by e-mail.
- **Using regular mail:** two camera-ready printed copies of the abstract together with the disk containing the text written in MS Word for Windows editor should be mailed to the XXVII EUCMOS Organizing Committee. Only the abstracts of the required layout can be accepted. The reception of the abstract will be notified provided an e-mail address of the corresponding author is given.

Conference Proceedings

The invited lectures and a selection of the contributed papers will be published as a special issue of the Journal of Molecular Structure. There are no specific length restrictions for manuscripts, although papers should be of a length appropriate to the material presented at the Conference. Only papers containing significant new research results and/or critical review material will be considered for publication. Where an individual or research group has several related contributions, they are strongly encouraged to submit a single manuscript featuring the most original aspects of the work; multiple short papers from an individual or research group will *not* be accepted.

Authors wishing to submit a paper should bring their manuscript with them to the Conference and hand the original plus two copies to the editorial representative or the registration desk. Opportunity will be afforded to authors to amend their papers, where necessary, in the light of discussion at the Conference. All papers will be examined by referees and are expected to comply with the standards expected for a paper published by the Journal in a regular issue. Papers will be typeset, and manuscripts should be prepared according to the instructions available at <http://www.elsevier.nl/locate/molstruc> (submission of a diskette containing the electronic version of the manuscript, together with the paper copies, is strongly encouraged).

Preliminary Conference Schedule

Sunday, September 5, 2004

18.00 – 20.00 Get-together party

Monday, September 6, 2004

8.30 – 8.45: Opening ceremony

8.45 – 9.45: Opening lecture

9.45 – 11.15: Plenary session

11.15 – 11.45: *Coffee break*

11.45 – 13.30: Plenary sessions

13.30 – 15.30: *Lunch, Students' Cafeteria*

15.30 - 17.30: Topic sessions

17.30 – 18.00: *Coffee break*

18.00 – 20.00: Topic sessions

Tuesday, September 7, 2004

8.30 – 10.15: Plenary sessions

10.15 – 10.45: *Coffee break*

10.45 – 13.15: Topic sessions

13.30 – 15.30: *Lunch, Students' Cafeteria*

15.30 - 17.30: Topic sessions

17.30 – 18.00: *Coffee break*

18.00 – 20.30: Poster sessions

Wednesday, September 8, 2004

8.30 – 10.30: Topic sessions

10.30 – 21: *Conference trip to the mountains with barbecue*

Thursday, September 9, 2004

8.30 – 10.15: Plenary sessions

10.15 – 10.45: *Coffee break*

10.45 – 13.15: Topic sessions

13.30 – 15.30: *Lunch, Students' Cafeteria*

15.30 - 17.30: Poster sessions

18.00: *Departure to Wieliczka Salt Mine*

20.00 – 23.00: *Conference dinner*

Friday, September 10, 2004

8.30 – 10.15: Plenary sessions

10.15 – 10.45: *Coffee break*

10.45 – 13.15: Topic sessions

13.15 – 13.30: **Closing ceremony**

13.30 – 15.30: *Lunch, Students' Cafeteria*

REGISTRATION

REGISTRATION FEES

	Before May 30th, 2004	After May 30th, 2004
Regular participant	1600 PLN	2000 PLN
Students	800PLN	1000 PLN
Accompanying persons	1000 PLN	1200 PLN

Currency: 1 EURO= 4.7 PLN (Polish Zloty) as in January 2004.

Payment should be made by bank transfer to the following account:

Account holder: **AGH - University of Science and Technology**

Bank name: **BPH PBK S.A.**

Branch name: **Oddział w Krakowie**

IBAN: **PL78 1060 0076 0000 3200 0046 8005**

SWIFT: **BPHK PL PK**

Key word: **EUCMOS XXVII**

Please

- **ensure that the bank charges are borne by the participant**
- **make sure that your name appears on the payment**
- ***send the copy of bank transfer receipt to EUCMOS secretary either by fax or regular mail***

We regret that we cannot accept credit cards.

The registration fee for Regular Participants and Students includes the congress organization costs, a copy of the Book of Abstracts, standard coffee breaks, five lunches and participation in the general social programme including conference dinner and conference trip of XXVII EUCMOS.

The registration fee for an Accompanying Person includes five lunches and participation in the general social programme of XXVII EUCMOS as well as additional events (guided tours around Kraków and its surroundings, etc.).

REDUCED FEE FOR STUDENTS

If you wish to claim the reduced student fee, please submit a copy of your student identity card or its equivalent and a letter of recommendation by a supervisor scientist together with your application.

REGISTRATION PROCEDURE

In order to register to XXVII EUCMOS all participants should submit a completed FINAL REGISTRATION FORM to the Organizing Committee. This can be done by fax or by regular mail. The completed FINAL REGISTRATION FORM should be accompanied by

confirmation of fee payment. Without it the form will not be proceeded. ***Please note that only faxed or sent by regular mail confirmation of money transfer can be accepted.***

Members of XXVII EUCMOS committees are also kindly asked to complete their FINAL REGISTRATION FORM and return it to the organizers.

The final registration form can be found as separate sheets in this circular or downloaded from the XXVII EUCMOS website.

CANCELLATION

Notification of cancellation must be made in writing to the Congress Organizing Committee. Cancellation before August 1st, 2004 – a refund of 70% will be made after the Conference. Cancellation after August 1st, 2004 – no refund.

RECEIPTS

Receipts will be issued during the conference.

PRIVACY POLICY

In registering for XXVII EUCMOS relevant details (name/affiliation) will be incorporated into a participant list for the benefit of all participants and also may be made available to parties directly related to the conference including venues, accommodation providers and sponsors. Please, notify the Organizing Committee if you do not accept this policy.

REGISTRATION DESK

Registration desk will be in the main hall of the A0 building of AGH-University of Science and Technology located in Aleja Mickiewicza 30. Its opening hours will be as follows:

Sunday, September 5	3 p.m. - 8 p.m.
Monday, September 6	8 a.m. - 8 p.m.
Tuesday, September 7	8 a.m. - 8 p.m.
Wednesday, September 8	8 a.m. - 11 a.m.
Thursday, September 9	8 a.m. - 7 p.m.
Friday, September 10	8 a.m. - 4 p.m.

ACCOMMODATION

Accommodation in a range of places (from students' dormitories to high standard hotels) will be available for XXVII EUCMOS participants. In order to book accommodation through the conference organizers please complete the ACCOMODATION FORM and send it by fax or regular mail to the following address:

Jagiellonian University Office for Academic Events and Conferences
24 Gołębia St.
31-007 Kraków
Poland

Phone/fax: +48 /12/ 421 26 62
Phone: +48 /12/ 422 10 33 ext. 1200
E-mail: cbin@adm.uj.edu.pl

Please note that accommodation prices are given in EURO.

Please, bring the confirmation of your hotel payment to the conference.

The ACCOMMODATION FORM can be found as separate sheets in this circular or downloaded from XXVII EUCMOS website.

Exhibitions

Exhibitions of modern spectroscopic equipment as well as current literature will be held during the congress.

Social Events

All registered XXVII EUCMOS Participants as well as the accompanying persons are eligible to take part in the conference dinner. It will be organized in the founded in the XIII century picturesque Salt Mine Wieliczka, today one of the most popular touristic objects in Poland. It is worth noting that in 1976 Salt Mine Wieliczka was entered to the National Monuments Registry, in 1978 Mine was inscribed in UNESCO's 1st World List of Cultural and Natural Heritage, in 1994 it was acknowledged as the National History Monument by the president of Poland.

Additionally, a trip to the mountains with barbecue, also included in the conference fee, will take place. All participants are kindly asked to have the proper clothing for such a trip.

Travel and Other Information

1. Visas

Participants from most European and many non-European countries do not need Polish visas. Please contact the Polish Embassy or Consulate to verify whether you need a visa. If you do, a personal invitation letter may be necessary. The Organizing Committee upon request will provide it.

2. How to get to Kraków?

Kraków can be reached by plane, train or bus. Kraków airport has connections to some places in Europe as well as in the USA. In some cases it is convenient to come to Warsaw and take an express train to Kraków. There are express trains between Warsaw and Kraków approximately every 2 hours. It takes 2 hours 30 minutes to go from Warsaw to Kraków by such train. There are also international bus lines and trains to Kraków from many European towns.

3. How to get to the conference site in Kraków?

AGH-University of Science and Technology is located in Aleja Mickiewicza 30. It can be reached easily from the Kraków railway station (buses N° 208, 501) and from the Kraków airport (bus N° 208).

Please note that while using public transport special tickets should be validated by one of the machines placed inside the vehicle. Public transport tickets (the same for buses and trams) can be purchased at most of the newspapers stands as well as from the bus or tram driver (at some additional cost). There are several types of tickets:

- 2.40 zł fare for a single trip
- 3.00 zł fare for a 60 minute commuting

A taxi fare from the railway station to the conference place should be about 15 - 20 zł and from the airport about 50 zł.

4. Currency

The official currency of Poland is zloty (PLN, zł). 1 zloty = 100 groszy (gr). Coins are: 1, 2, 5, 10, 20, 50 gr, and 1, 2, 5 zł. There are also 10, 20, 50, 100 and 200 bank notes. The exchange rate is approximately 4 PLN for 1 USD and 4.7 PLN for 1 Euro.

Foreign currency can be exchanged in the banks and in many small exchange offices located in different places of the town. International credit cards (VISA, Mastercard, Eurocard) are accepted in some shops downtown and can be used for cash withdrawals at banks and some banking machines (Bankomat).

5. Insurance

The Organizing Committee cannot accept any liability for medical or other problems. Participants should make their own arrangements with respect to health and other insurance.

6. Telephones

Phone cards are available at Post offices and most newspaper stands throughout Kraków. A telephone unit (about 3 minutes of local call) costs 35 gr. Most telephone boxes can be used for local as well as long distance calls. A long distance dial number consists of: 00 - country code - area code - local number.

The emergency telephone numbers are as follows:

- Ambulance: 999
- Fire brigade: 998
- Police: 997

7. Climate and Clothing

September in Poland is usually a nice month with plenty of sunshine. The temperature at this time of the year is about 22^o-15^oC during the day and 15^o - 10^oC during the night. However, cold weather and rains may happen. Therefore warm clothes and umbrellas may be useful.

8. Address of the Organizing Committee

Faculty of Materials Science, AGH-University of Science and Technology,

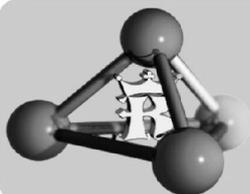
30-059 Kraków, Al. Mickiewicza 30,

Phones: (48-12) 6172487, (48-12) 6172530

Fax: (48-12) 6331593, (48-12) 6337161

e-mail: eucmos2004@agh.edu.pl

web site: www.eucmos2004.agh.edu.pl



XXVII European Congress on Molecular Spectroscopy

KRAKÓW 2004

September 5-10



EUCMOS XXVII
AGH University of Science and Technology
Faculty of Materials Science and Ceramics

30 Mickiewicza, Av.; 30-059 Kraków; Poland
tel: (4812)617 24 87 fax: (4812)633 71 61
www: www.eucmos2004.agh.edu.pl
email: eucmos2004@agh.edu.pl

FINAL REGISTRATION FORM

Please complete in block capital letters or using a typewriter and return by regular mail or fax **with confirmation of your payment to:**

XXVII EUCMOS Organizing Committee
Department of Materials Science and Ceramics
AGH-University of Science and Technology
Al. Mickiewicza 30, 30-059 Kraków, Poland
Fax: (4812) 6337161

Please note: Registration without payment will not be proceeded

Participant details

Please supply your title, first name, surname, affiliation, country as you would like them to appear on your badge.

Title First name Surname

Affiliation

..... Country

Address

City..... Country

ZIP code..... E-mail.....

Telephone Fax.....

Accompanying persons details

First name Surname Country.....

I require a letter of invitation for visa purposes (Please indicate) Yes No

Notes /Dietary Requirements

.....

Arrival datetime.....Departure datetime

Plane Train Bus Car

REGISTRATION FEES

	Amount	Paid
Regular participant before May 30 th , 2004	1600 PLN	
Regular participant after May 30 th , 2004	2000 PLN	
Students before May 30 th , 2004*	800 PLN	
Students after May 30 th , 2004*	1000 PLN	
Accompanying persons before May 30 th , 2004	1000 PLN	
Accompanying persons after May 30 th , 2004	1200 PLN	
Total paid		

* Students should submit a copy of their student identity card or its equivalent and a letter of recommendation by a supervisor scientist together with their application.

Currency: 1 EURO= 4.7 PLN (Polish Zloty) as in January 2004.

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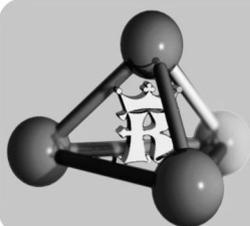
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Cancellation after August 1st, 2004 – no refund.

Date

Signature



XXVII European Congress on Molecular Spectroscopy

KRAKÓW 2004

September 5-10

For **HOTEL** accommodations please contact:

Jagiellonian University Office for Academic Events and Conferences
24 Gołębia St.
31-007 Kraków
Poland
Phone/fax: (+48 12) 421 26 62
Phone: (+48 12) 633 12 00; (+48 12) 422 10 33 ext. 1200
E-mail: cbin@adm.uj.edu.pl

Note:

Please use the form below to make your selections for hotel accommodations.
This form should be printed, filled out, and faxed to the number above.

HOTEL RESERVATION FORM

Please return this form as soon as possible. In order to assure your preferences, this FORM must be received by the Office for Academic Events and Conferences before July 20, 2004 phone/fax: (+48 12) 421 26 62.

Family name _____ First name _____ Male Female

Complete address _____

Postal code _____ City _____ Country _____

Phone _____ Fax _____

E-mail _____

Name of accompanying person _____

I. HOTEL ACCOMMODATION REQUEST

Arrival date:	Hour:
Departure date:	Hour:

Note: All hotel prices are quoted in Euro (in the case of changes in the exchange rate of more than 10%, hotel prices will change accordingly).

- Rates are per room, per night – breakfast and taxes are included.
- All hotels are situated near the conference venue (5 – 10 min. walk) .
- Please indicate your first and second choices by using A and B.
- Reservations will be handled on a “first-come, first-served” basis.
- The Conference Secretariat will try to respect your hotel choices, but reserves the right to make alternate accommodations at another hotel if your first choice is no longer available.
- *For Polish participants: Please note that hotel prices in PLN are available at Jagiellonian University Office for Academic Events and Conferences*

Hotel's Name	Address	Rates per night In EURO			Hotel Choice A or B	Required deposit per room (tick, please) *
		Single Room (tick, please)	Double Room (tick, please)	Suite (tick, please)		
SHERATON *****	5/7 Powiśle St.	180 €	200 €			200 €
CRACOVIA ***	1 F.Focha Av.	60 €	85 €			85 €
LOGOS ***	5 Szujskiego St.	65 €	95 € 75 € for single use			95 €
FORTUNA ***	5 Czapskich St.	65 €	95 €	140 €		100 €
FORTUNA BIS ***	25 Piłsudskiego St.	65 €	95 €	140 €		100 €
WAWEL TOURIST **	22 Poselska St.	45 € 55 € (in a new part of the hotel)	65 € 80 € (in a new part of the hotel) 50 € (with a shared bathroom)	90 €		90 €
UNIVERSITY HOTELS ** (Bursa im. S. Pigońia)	7a Garbarska St.	55 €	85 €	100 € 75€ for single use		85 €
UNIVERSITY HOTELS ** (Dom Gościenny UJ)	49 Floriańska St.	55 €	85 €			85 €
ROYAL **	26-29 Św.Gertrudy St.	50 €	70 €	120 € 95 € for single use		100 €
ROYAL *	26-29 Św.Gertrudy St.	45 €	65 €	100 € 85 € for single use		100 €
STUDENT DORMITORY (without breakfast, with a bathroom for two rooms)	17 Reymonta St.		24 € 12 € (bed in a double room)			24 €

*The deposit will be deducted from the total payment for the accommodation.

I enclose the deposit in EURO: (The deposit is equal to the higher one of the two preferences) _____

PAYMENT CAN BE MADE AS FOLLOWS:

All payments payable to Jagiellonian University – EUCMOS XXVII,
should be sent to:

Jagiellonian University BOIN, Collegium Novum, ul. Gołębia 24, 31-007 Kraków, Poland

Please indicate which of the following means of payment you are using. (In case of cheques and bank transfers, please cover the banking charges).

- Personal or bank cashier's cheque (please indicate EUCMOS XXVII)
- Bank transfer to: Jagiellonian University BOIN, Bank: BPH PBK S.A. O/Kraków
Account number IBAN: PL75 1060 0076 0000 3300 0015 7610 SWIFT: BPHK PL PK
(please indicate EUCMOS XXVII, do not forget to bring your copy of a document confirming your payment).
- Credit card

Please debit my:		<input type="checkbox"/> Eurocard/Mastercard	<input type="checkbox"/> JCB Card	<input type="checkbox"/> Visa	<input type="checkbox"/> American Express
for _____ EUR					
Card number	_____ / _____ / _____ / _____	Valid till:	_____ / _____ (month/year)		
Name of card holder _____					
Billing address _____					
Signature _____				Date _____	

THIS RESERVATION FORM WILL NOT BE CONSIDERED IF NOT ACCOMPANIED BY THE PAYMENT
100 % refund of deposits possible (minus banking charges) before July 20, 2004.
After this date no refunds will be possible.

Date _____

Signature _____